

# Risk Management Policy

---

## 1. BACKGROUND

This document lays down the framework of Risk Management at C&S Electric Limited (hereinafter referred to as the 'Company' or 'C&S') and defines the policy for the same. This document shall be under the authority of the Board of Directors of the Company. It seeks to identify risks inherent in any business operations of the Company and provides guidelines to define, measure, report, control and mitigate the identified risks.

## 2. OBJECTIVE

The objective of Risk Management at the Company is to create and protect shareholder value by minimizing threats or losses, and identifying and maximizing opportunities which includes the following strategic objectives:

- i. Providing a framework that enables future activities to take place in a consistent and controlled manner;
- ii. Improving decision making, planning and prioritization by comprehensive and structured understanding of business activities, volatility and opportunities/ threats
- iii. Contributing towards more efficient use/ allocation of the resources within the organization
- iv. Protecting and enhancing assets and company image
- v. Reducing volatility in various areas of the business
- vi. Developing and supporting people and knowledge base of the organization.
- vii. Optimizing operational efficiency.

## 3. REGULATORY PROVISIONS

Risk Management Policy is framed as per the following regulatory requirements under the Companies Act, 2013:

**1. Provisions of the Section 134(3)** There shall be attached to financial statements laid before a company in general meeting, a report by its Board of Directors, which shall include— (n) a statement indicating development and implementation of a risk management policy for the company including identification therein of elements of risk, if any, which in the opinion of the Board may threaten the existence of the company.

**2. Section 177(4) stipulates:** Every Audit Committee shall act in accordance with the terms of reference specified in writing by the Board which shall, inter alia, include,—

(vii) evaluation of internal financial controls and risk management systems.

**3. Schedule IV [Section 149(8)] Code for Independent Directors**

## **II. Role and functions:**

The independent directors shall:

- (1) help in bringing an independent judgment to bear on the Board's deliberations especially on issues of strategy, performance, risk management, resources, key appointments and standards of conduct;
- (4) satisfy themselves on the integrity of financial information and that financial controls and the systems of risk management are robust and defensible;

## **4. ROLE OF RISK AND AUDIT COMMITTEE**

The role of the Risk and Audit Committee shall include the following:

Evaluation of internal financial controls and risk management systems;

## **5. RISK MANAGEMENT**

- A. The company shall lay down procedures to inform Board members about the risk assessment and minimization procedures.
- B. The Board shall be responsible for framing, implementing and monitoring the risk Management plan for the company.
- C. The Board shall define the roles and responsibilities of the Risk and Audit Committee and may delegate monitoring and reviewing of the risk management plan to the committee and such other functions as it may deem fit.

## **6. APPLICABILITY**

This Policy shall come into force with effect from 1st October, 2014.

## **7. DEFINITIONS**

"Risk and Audit Committee or Committee" means Committee of Board of Directors of the Company constituted under the provisions of Companies Act, 2013.

"Board of Directors" or "Board" in relation to a Company, means the collective body of Directors of the Company. (Section 2(10) of the Companies Act, 2013)

"Policy" means Risk Management Policy.

## **8. POLICY**

Before proceeding to the policy attention is drawn to the roles that the Board and Risk and Audit Committee are required to play under the above regulations governing Risk Management:

The Board's role under both the regulations is to ensure framing, implementing and monitoring risk management plan, having in place systems for risk management as part of internal controls with duty being cast upon Independent Directors to bring unbiased angle to the Board's deliberations on making risk management systems more robust.

Risk and Audit Committee's role is evaluation of the risk management systems.

This policy shall complement the other policies of C&S in place e.g. Related Party Transactions Policy, to ensure that the risk if any arising out of Related Party Transactions are effectively mitigated.

### **8.1 Broad Principles**

The Board has to review the business plan at regular intervals and develop the Risk Management Strategy which shall encompass laying down guiding principles on proactive planning for identifying, analyzing and mitigating all the material risks, both external and internal viz. Environmental, Business, Operational, Financial and others. Communication of Risk Management Strategy to various levels of management for effective implementation is essential.

Risk Identification is obligatory on all vertical and functional heads who with the inputs from their team members are required to report the material risks to the Chairman and Managing Director (CMD) along with their considered views and recommendations for risk mitigation.

Analysis of all the risks thus identified shall be carried out by CMD through participation of the vertical/functional heads and a preliminary report thus finalized shall be placed before the Risk and Audit Committee.

The following steps to be taken:

**8.1.1. Risk identification:** To identify organization's exposure to uncertainty. Risk may be classified in the following:

- i. Strategic
- ii. Operational
- iii. Financial
- iv. Hazard

**8.1.2. Risk Description:** Display the identified risks in a structured format.

**8.1.3. Risk Evaluation:** After risk analysis, comparison of estimated risks against organization risk criteria is required. It is to be used to make decisions about the significance of risks and whether each specific risk to be accepted or treated.

**8.1.4. Risk Estimation:** Can be quantitative, semi quantitative or qualitative in terms of probability of occurrence and possible consequences.

Impact level on performance/profit – Both Threats and Opportunities

## **9. REPORTING**

### **9.1. Internal Reporting**

- a) Risk and Audit Committee
- b) Board of Directors
- c) Vertical Heads
- d) Individuals

### **9.2. External Reporting**

To communicate to the stakeholders on regular basis as part of Corporate Governance.

## **10. GUIDELINES TO DEAL WITH THE RISKS**

Business Plan including Capital Expenditure and Fund Flow Statement for each segment together with SWOT analysis, data on Production Planning, Materials Management, Sales and Distribution, Delivery Schedules, Assets, Accounts Receivables and Payables as well as Regulatory Regime applicable shall be reviewed in the light of the material risks identified. Through deliberations of the Committee a comprehensive plan of action to deal with the risks shall be developed and guidelines flowing from such plan shall be communicated to the employees concerned for mitigation of the risks.

## **11. BOARD APPROVAL**

The Action Plan and guidelines decided by the Risk and Audit Committee shall be approved by the Board before communication to the personnel for implementation.

The Board shall approve the Risk Management (including Risk Treatment) strategy, control structure and policy guidelines and delegate authority and accountability for risk management to the Company's executive team.

The guidelines shall include prescription on:

## **12. RISK TREATMENT**

Treatment of Risk through the process of selecting and implementing measures to mitigate risks.

- a) Effective and efficient operations
- b) Effective Internal Controls
- c) Compliance with laws and regulations

Risk Treatment shall be applied at all levels through carefully selected validations at each stage to ensure smooth achievement of the objective.

### **13. ROLE OF RISK AND AUDIT COMMITTEE**

The following shall serve as the Role and Responsibility of the Audit Committee authorized to evaluate the effectiveness of the Risk Management Framework:

#### **Review of the strategy for implementing risk management policy**

- a) To examine the organization structure relating to Risk management
- b) Evaluate the efficacy of Risk Management Systems – Recording and Reporting
- c) To review all hedging strategies/risk treatment methodologies vis a vis compliance with the Risk Management Policy and relevant regulatory guidelines
- d) To define internal control measures to facilitate a smooth functioning of the risk management systems
- e) Ensure periodic review of operations and contingency plans and reporting to Board in order to counter possibilities of adverse factors having a bearing on the risk management systems.

### **14. REVIEW**

This policy shall evolve by review by the Risk and Audit Committee and the Board from time to time as may be necessary.

This Policy will be communicated to all vertical/functional heads and other concerned persons of the Company.